

LSEBN ODN Board (core Group)
Thursday 17th September 2020

In attendance:

Jorge Leon-Villapalos	-	Chelsea & Westminster (Chair)
Nora Nugent	-	Queen Victoria Hospital (Co-Chair)
David Barnes	-	St Andrews, Broomfield Hospital
Fadi Issa	-	Stoke Mandeville Hospital
Lisa Williams	-	Chelsea & Westminster – ODN Team
Nicole Lee	-	St Andrews, Broomfield Hospital – ODN Team
Victoria Dudman	-	St Andrews, Broomfield Hospital – ODN Team
Rachel Wiltshire	-	St Andrews, Broomfield Hospital – ODN Team
Richard McDonald	▪	NHSE East of England
Kathy Brennan	▪	NHSE London
Pete Sagers	▪	ODN Network Manager

Apologies from:

Alex Murray	▪	Stoke Mandeville Hospital
Gareth Teakle	▪	Chelsea & Westminster - Divisional Director of Operations
Victoria Osborne-Smith	▪	NHSE London
Jane Hubert	▪	NHSE South East
Paul Carter	▪	NHSE South East
Joanne Pope	▪	NHSE East of England
Yasmin Stammers	▪	NHSE South East
Su Woollard	▪	NHSE South East
Carolyn Young	▪	NHSE National
Joanna Reid	▪	NHSE South East
Julie Hales	▪	NHSE South East

NOTES

1 Chairs introduction and apologies

- JL-V welcomed all to the meeting and announced the appointment of Vicky Dudman to the network team. Vicky replaces Rachel Wiltshire as Network Therapy Lead. Rachel has taken a new senior role at Mid Essex Trust and JL-V expressed best wishes for all the work RW has done over her time with the ODN and wished her well in this new post.
- JL-V noted the very large number of apologies received from NHSE members of the ODN Board. PS noted that communications with the regional programme leads has been excellent through the pandemic period but that efforts should be made to improve the attendance for the next meeting.

2 Notes of the previous meeting

ODN Board March 2020 **and** ODN Summer Audit July 2020

- PS briefly talked about the notes of the previous meetings, reflecting on the fact that the ODN has not met formally since before the pandemic period. The March 2020 meeting was almost entirely taken by discussions about planning a response for Covid-19 and the July 2020 meeting was focused on the M&M Audit.

3 Matters arising, not on the agenda

A number of issues arising from the March 2020 agenda were discussed:

National Audit meeting October 2020

- The national audit meeting is taking place next month and will be conducted as a virtual meeting, on the GoToMeeting platform.

SJS-TENS

- There has been no further progress on the national work plan for identifying designated burns and dermatology centres for non-Burns skin loss

Triage processes for patients suffering with smoke inhalation

- NL reported that she has met with Tim Lightfoot (LAS Deputy Medical Director) and this issue has been resolved. Patients with a smoke inhalation injury but without a dermal burn will be transferred directly to a trauma centre / unit with an age appropriate ICU, rather than to a burn service. The LAS triage tool will not be amended; this new pathway will be introduced through on-going education and training programmes.

EU-Exit: Disruption to burns referrals / transfers

- Working alongside QVH, the ODN developed had a protocol for an acute out-reach team to travel to ED's in situations where a delayed transfer was possible, as a consequence of transport disruption in the South East of England. NN noted that the protocol remained in place but was not needed in the run-up to the UK exiting the EU. It was noted that there have been no new discussions about December 2020.

EPRR – Burns Annex

- PS told the meeting that the after many years of work on burns mass casualty and major incidents, the Burns Annex to the NHSE Concept of Operations document has now been approved and will be pushed through the NHSE Gateway process. All burn services and host Trusts will now need to embed the Annex into hospital and service major incident cy plans.
- PS noted that the SOP for surge and escalation was also approved, and we are awaiting confirmation that the SOP does not need Gateway approval and can be implemented immediately.

Patient and Public Voices

- There has been no progress made since the last meetings and this issue will be brought back to the ODN Board in the new year.

Self-Assessment 2020

- PS noted that the planned assessments in 2020 have been postponed. All services will have undergone the GIRFT assessment process.

Annual Report 2019-2020

- PS noted that he wished to take forward the Annual Report for the 19-20 year, but that it was probably appropriate for this to be a "lite" document on this occasion. PS will write to service leads and team members to take this forward. An effort will be made to get a draft report to the December ODN Board.

Action

- ❖ ***PS will write to ODN team members and clinical leads with advice on the format for the ODN Annual Report.***

Items of business ODN Board

4 MOU and Terms of Reference

ODN Board membership

- It was noted that only St Andrews (MEHT) and QVH have responded to the request for Trust Exec sign-off for the LSEBN ODN Memorandum of Understanding. JL-V and AM will pursue this issue with their Trusts.
(Note post meeting – sign-off from Buckinghamshire Health Care Trust now received).

5 Burn Care Guidelines

Services (E.06) and Network (G.05) Need for Surgery (Escharotomy prior to transfer)

- The LSEBN guideline for Initial Management of Severe Burns has now been amended to include advice on escharotomies. The revised version (2020) will be uploaded to the LSEBN website.

Pre-hospital transfers (Air Ambulance)

- The group also discussed a more recent enquiry about pre-hospital helicopter transfers, raised by Dr Saad Jawaid of the East Midlands and East Anglia AAS. SJ was seeking to introduce a new triage tool and pathway for patients with a burn injury. DB suggested that this change should not be adopted at this time, following concerns raised by the ED at MEHT.

Action

- ❖ ***JL-V will write to Dr Jawaid to convey the response of the ODN***

6 Burns Critical Care SOP for Surge & Escalation

NHS Pathways DOS levels of escalation

- PS has already announced that the SOP has been approved and we are waiting for the final go-ahead about implementation. A key aspect of the SOP is the use of NHS Pathways DOS and the daily reporting via the National Burns Bed Bureau. PS emphasised the need to ensure that the figures recorded on DOS are accurate and up to date, as the report includes the daily Covid SITREP for NHS England EPRR.

Mass Casualty Incidents – Burns Annex

Telemedicine – MDSAS

- PS reported that throughout the work on the burns EPRR annex, comments have been made about the potential benefits of a single tele-referral system, operational across the whole of England and Wales. As part of the response to the pandemic, burn services in the SW network adopted the MDSAS tele-referral system and at a national NBODNG meeting earlier in the month, the MDSAS team had attended (remotely) to give a presentation on how the system operates.
- The LSEBN is currently and successfully using the QVH TRIPS system. The MDSAS system works in an almost identical way, with the exception of the inclusion of a smart-phone application, enabling the secure upload of photographs from personal mobile phones. It is said that the MDSAS system can be rolled-out across the country at no additional cost.
- The meeting discussed a range of issues related to the existing TRIPS system and agreed that if there was to be a move towards a nationally consistent approach, the procurement process would need to be open and transparent. Whilst that potential position is something that will be considered at a national level, it was agreed that it would be helpful to know more about the MDSAS system.

Action

- ❖ ***PS will invite Dr Rob Hollingsworth and the MDSAS team to attend the next meeting of the ODN Board (December 2020)***

7 Service delivery issues – To note the current position

NHS England Paediatric Burns Specification & London & South East Burns Strategy

- PS reported that work on the revised paediatric specification was currently paused and is sitting with the NHSE national team, waiting for an agreed way of moving forwards. It is acknowledged that a decision about reducing the number of paediatric burn centres will not be considered. This situation means that there is no thought that St Andrews will be “de-designated” as a paediatric burn centre.

Queen Victoria Hospital and Brighton (BSUH)

- NN reported that further discussions with the NHSE South East commissioner team were taking place at the end of September, when it is hoped that further information about the future of QVH and specialised burn care for Kent Surrey & Sussex will be available.

8 ODN Budget and Financial Issues 2020

ODN Team Budget (Month 4 and forecast outturn)

Service Improvement Proposals for 2020-2021

- PS provided the meeting with an update on the team budget and expenditure figures for 2020-2021, based on the M5 statement from ChelWest. The figures initially provided by ChelWest require a number of small amendments but overall, the position shows the forecast outturn on plan, with £29,000 being available for training and education. Members were invited to discuss how this sum would be allocated, with two simple options of:
 - A fair share, based on the weighted level of care (centre, unit or facility), or
 - A single network-wide initiative or “big ticket” item.
- There was unanimous support for the second option, utilising the allocation for a network-wide initiative and one particular project was discussed at length.
Development of a LSEBN Burns App.
- An app for patients and staff;
- To include information about rehabilitation and psychological support, discharge information and follow-up care;
- For staff, links for education and training.
- LW raised the question about the use and value to patients using an app and suggested that perhaps a small / short survey of users could be conducted. It would be possible to run the survey at out-patients dressing clinics, with a small targeted list of questions. The survey might be:

We are thinking of building an app (application) for burns patients which would have information, exercises, videos, advice and common questions to help you manage your burn injury. It will be secure and easy to use. We may even be able to personalise it to an individual.

- *Can you read English? Yes/No*
- *Do you have **access** to a smartphone or tablet to use an app?*
- *How **interested** would you be in this? (Scored 0-10)*
- *How **likely** would you be to use it? (Scored 0-10)*
- It was agreed that it would be work knowing whether people would welcome the app being available. There was some discussion about the developer and NHS Digital procurement processes.

Action

- ❖ **NL will prepare a short outline paper to propose the key issues for the app.**
- ❖ **LW will prepare a draft survey proforma.**

9 Coronavirus (Covid-19)

March to September 2020 – Reflection on National and Network issues

Second Wave Planning (National and network)

- The meeting spent a short amount of time reflecting on the pandemic period from March 2020 to date, including the contribution of the LSEBN, as part of the national planning team. LW noted the impact on the psychological well-being of staff.

- The meeting discussed the expected second wave of the pandemic, including:
 - The impact on burn bed capacity and use of burns resources for Covid or non-burns activities;
 - There is no expectation that the push to work on elective cases will cease;
 - Already some impact on medical beds, rather than ICU / HDU;
 - General agreement that work would continue as at present, until circumstances change or NHSE policy redirects us to another scenario.
 - Moving forward into a second wave, the two main risks are staff (shortages caused by infection of self-isolation) and the lack of a full national population lockdown. It was acknowledged that the lockdown has resulted in a drastic reduction in the number of referrals, particularly for large and complex burns. It is not expected that this will be the case during a second wave, meaning that bed capacity and capability will be severely impacted if Covid cases are using burns ICU beds.

10 ODN Work Plan 2020

Discussion to consider a limited work programme and projects for the year

National and network projects

- This agenda topic was not discussed in great depth. It was agreed that the focus for the NHS and for the attention for the network team (network manager and clinical leadership) would remain Covid-19 and national / network planning.
- A small number of network topics were noted:
 - Work on frailty scoring as part of a Modified Baux score;
 - Psychosocial work plan as outlined by LW;
 - Nursing work plan, as previously discussed (the patient / staff App).

The group discussed an issue raised by NL – Face Care.

NL spoke about the need to update the advice for non-burns professionals and to redraw the pathway guideline and improve the patient leaflets. All the services approved the proposal and (subject to final agreement by Stoke Mandeville) the revised documentation will be uploaded to the LSEBN Website.

Action

- ❖ **PS will ask for confirmation of approval and then upload to the LSEBN website.**

Items of business for information

11 Network ODN Issues for information:

- ODN Risk Register Q1 – *due to time limitations, this issue was not discussed*

12 Commissioning Issues

- Major Trauma CRG and
- Other Strategic or Delivery issues – *due to time limitations, these issues were not discussed*

Date of next ODN Board meeting(s)

Confirmed dates

- ❖ **ODN Main Group and Winter Audit & MDT:**
Thursday 10th December 2020